



STUDENT PLACEMENT POLICY

Policy

Stepping Stones welcomes students on work experience or as part of their training. To ensure the smooth running of the Centre and to give each student the best experience we:

- Review each case as it arises
- Only allow 2 students at each session
- Do not count the students in staff ratios unless they are long term, over six weeks and are over 16 years of age
- Risk assessment interview prior to joining
- Will be mentored and responsible to the Room Leader and the Centre Manager, and subject to the Centre's Policies and Procedures
- Require students conduct child studies to obtain written permission from the parents of the child/children to be studied
- Require any information gained by the students about the children, families of other adults to remain confidential
- Will not allow unrestricted access to children by students
- Will read the Employee Safety Handbook, and wear a "student" badge at all times whilst in the Centre
- Will have an enhanced CRB disclosure